



St. John Ambulance

SAVING LIVES
at work, home and play

Thank you for your interest in utilizing the services of St. John Ambulance to cover the first aid needs at your upcoming event. Our **volunteers** are trained, qualified and equipped to provide first aid and CPR at public events. They are re-certified every year and participate in ongoing training each month.

Event organizers have affirmed that having us at their event not only provided them with the necessary first aid, but also gave them 'peace of mind'.

The following information has been provided to help you better prepare for and utilize our services:

- Please complete the following "Request for Coverage" application and return it by fax (204-727-1623), e-mail bfowler@mb.sja.ca or in person to the Brandon Office.
- We need **at least 6 – 8 weeks notice of your event**. We receive many more requests than we can accommodate at this time, and we cover events on a **first come first serve** basis. If on an occasion you are unable to give the requested notice, there is a much lower possibility that you will receive coverage.
- **When possible**, we will confirm our services at your event 1 week prior to the date of the event. If you have not heard from us, please feel free to give us a call to confirm coverage.
- It is important that a facility or specific location exists in which we can administer our services. A clean and easily accessible room that will allow for privacy is best, preferably with access to running water.
- St. John Ambulance volunteers are not permitted to administer or dispense any medication, nor do they carry medication of any type with them. Volunteers are also not permitted to transport people and as such, we do not have an 'ambulance' at events.
- Information relating to personal patient information and treatment is confidential, and cannot be disclosed to any public or organizing body.
- Our volunteers give their time and energy to serve your community through St. John Ambulance. When providing refreshments/snacks for your event volunteers, please ensure that these volunteers are not overlooked.
- The number of volunteers assigned to an event is based on many factors, including, but not limited to, the number of anticipated spectators and participants as well as the level of risk involved with the event. This number can be determined once we receive your "Request for First Aid Coverage" form.
- All events out of the Brandon City limits will be assessed a mileage charge for each vehicle required. The current rate is 50 cents per kilometer from city limits. The mileage reimbursement can be added to your donation.
- St. John Ambulance is a not for profit, registered charitable organization led primarily by volunteers. Since we receive no government funding we rely on donations from the organizations we serve to help recover costs. We incur costs for such things as training and certification, first aid supplies, vehicle costs, travel, administration, insurance and uniforms. It would be greatly appreciated if you would give consideration to this when you make your donation.

*In response to many requests from community organizations such as yourselves,
We have provided a **** suggested**** amount for the donation of our services.
Volunteers (minimum of 2) \$15.00 per hour/per volunteer*

*** Please note that these are recommended donations, and the ability to meet this suggested donation **does not** affect our being present at the event.*

St. John Ambulance is constantly seeking additional financial sponsorships to enable us to continue volunteering in your community. Any sponsorship or donation you are able to provide would be greatly appreciated.

You may send your donation payable to St. John Ambulance - Manitoba Council, c/o Community Services, 535 Doreen Street, Winnipeg, MB R3G 3H5. Please indicate the name of your event, so the donation can be used in the Westman area.

It would also be appreciated if St. John Ambulance – Manitoba were recognized in all forms of advertising or recognition that you use to promote your event.

If you have any questions please do not hesitate to call me at (204)784-7016, or reach me by email at Christine.armstrong@mb.sja.ca

Sincerely,

Christine Armstrong
Director of Community Services
St. John Ambulance Manitoba

